## Festival of Christmas Trees at

Nelson Cathedral 2020

**TREES TO BE PUT UP** – Thursday 26<sup>th</sup> November between 9am and 5pm. **SWITCH ON SERVICE** –Friday 27<sup>th</sup> November at 6pm.

**TREES OPEN AND ON DISPLAY FROM** – 9am until the Cathedral closes at 7pm each day (Saturday 28<sup>th</sup> November until the Switch Off Service at 10am on Sunday 17<sup>th</sup> January) Trees not to be removed until after Switch-off.

- 1. Name of contributor or organisation
- 2. Contact name, email, address and phone number: (If business, please give a home number also.)
- 3. We are requesting \$30 donation per tree.
  This can be paid directly into the Cathedral Bank Account –
  Nelson Cathedral Account Number 020704: 0028423: 00
  Reference Christmas and the name of your organisation must be used or we won't be able to match your deposit with your entry.
  Do you need a receipt?
- 4. Theme of Christmas Tree. This is the wording that will be on the label beside your tree. (30-50 words please) This needs to be brief as we have to fit this theme and description onto the card.

Please type out your theme and email it to Jocelyn Smith at<u>joc.smith@xtra.co.nz</u> Make sure the name of your organisation is at the top.

5. (a) Can anyone from your group help welcome visitors to the Festival? Yes

No

There will be a timetable available in the Cathedral on the tree set-up day (26 Nov), and it will remain on the wall for further "signups" throughout the Festival. Welcomers are needed every day, from 9am through until 7pm. Just sign up for whatever parts of the day you can spare.

We have found that the best trees are up to 2 metres tall. The Cathedral supplies cables for the Christmas Tree lights. (The trees really do need lights and if you can find non-flashing ones, we appreciate it).

Please return the form either by email to: <u>christmas@nelsoncathedral.org</u> Or Post to:-P O Box 657, Nelson, 7010

*For further information, contact* Can you put Chris Fitchett phone 03 548 8819 or 0211 220 401 *Email: christmas@nelsoncathedral.org*